

PO Box 3638
Weston Creek
ACT 2611
(02) 6260 3626



Warehouse Circus – one of Australia’s finest circus training organisations – is looking for a full time Head Trainer to commence 5th of October, 2021.

Short term contract for Term 4 2021 (5th October – 17th December) with opportunity to extend.

Accommodation and relocation assistance can be negotiated

Training provided!

To Apply:

Upload your application including cover letter addressing suitability for the position, resume and the contact details of at least two professional references online via our website here:

<https://warehousecircus.org.au/join-our-team>

Applications will be reviewed upon receipt and are due no later than August 29th, 2021.

HEAD TRAINER

Hours: Full Time 38 hours per week

Location: Chifley Health and Wellbeing Hub, 4/70 Maclaurin Crescent, Chifley ACT and other locations around the ACT

Starting Salary: \$50,000 -- \$54,000 p.a. plus superannuation (negotiable based on experience)

ABOUT WAREHOUSE CIRCUS

Warehouse Circus has almost thirty years’ experience teaching and performing. We help people of all ages experiment, grow and express themselves creatively and physically.

We are a close and supportive not-for-profit community organisation with a strong focus on supporting the social, physical and career development of participants and staff at all levels, from beginners to advanced and recreational to professional.

It is an exciting time to join Warehouse Circus staff. In 2021 we are celebrating our 31st Birthday and writing our next five-year strategy for building circus arts in Canberra. Part of this plan is to build on the opportunities for professional

Our supporters



performers to get additional work in Canberra through our event networks and a potential agency model which will provide additional opportunities for trainers who are also professional or emerging performers.

Our technical offerings include juggling, acrobatics, stilt walking, teeterboard, hula hoop, plate spinning, staff, poi, trick sticks, diabolo, trapeze, lyra, tissu, German wheel, unicycle, mini tramp, adagio and pitching.

We offer weekly classes for children and adults of all abilities, school holiday programs, training intensives, and adaptive school and community programs. Classes, workshops and performances are delivered at our Chifley and Kaleen training spaces, or on site at schools, community groups, and community events and festivals across the Canberra region and beyond.

About the Role

We are looking for an experienced circus trainer to join our team. The role will involve approximately 22-24 face to face training hours per week and a small 8-10 hour administrative role which will support the development and delivery of our classes. Face to face hours will be in the delivery of a range of programs including beginner, intermediate and advanced general circus classes, specialty classes, school holiday programs, outreach programs and circus as therapy programs. There is scope to provide professional development in one or more areas to meet the diverse training requirements of the role. As a Head Trainer, the role will also be responsible for supervising Assistant and Trainee Trainers on the floor.

The Successful Applicant

The successful applicant will have experience teaching general circus classes with a broad knowledge of disciplines including at least one area of specialist skill. They will be motivated to work as part of a close-knit team, and excited to help participants to work towards individual and class goals across each term. They will work with our team to identify participants ready for progression between classes and be helpful and communicative with our circus families about their participant's journey including providing recommendations for areas of focus. They will be flexible in their approach to teaching and be able to modify activities to cater to people with additional needs. They will be engaged in their own circus practice and have a desire to continue learning throughout their employment.

Position Description:

Job Title: Head Trainer

Job Purpose:

It is a Head Trainer's responsibility to lead the delivery of Warehouse Circus programs, supervise and train junior staff on the floor and contribute to the smooth running of all training and performance activities.

Reports to:

Head of Training

Direct Reports:

None

Key Responsibilities and Accountabilities

1. LEADERSHIP:

Provide leadership and direction to other trainers and participants inside and outside of classes including but not restricted to:

- Providing mentoring and training to trainee trainers, assistant trainers and new staff members
- Setting a good example to other staff, participants and the wider community through appropriate behaviour and conduct
- Informing all new staff and participants of our fire safety procedures

2. TRAINING:

Devise and carry out training for Warehouse Circus programs and workshops including but not restricted to:

- Core Program workshops
- School Program workshops
- Community Programs with tailored outcomes for specific target groups
- Contracted workshops (eg. corporate bookings)
- Workshops at community events

3. PRODUCTIONS/PERFORMANCES:

Co-ordinate and supervise student performances including but not restricted to:

- Internal performances (ie. Mid and End of year Show; Performance Troupes' Theatre Production)
- Performances at community events
- Larger scale, directed performances as negotiated with the Training Director and Artistic Director (either as director or assisting the director)

4. SAFETY

Work to ensure the safety and wellbeing of all participants and trainers in all training sessions for which you are responsible by:

- Following the Warehouse Circus Inc. Policy and Procedures Guidelines and Risk Management Framework at all times
- Reading all participant enrolment documents upon receipt and becoming familiar with any special needs of participants and how to meet such needs
- Being aware of all emergency, fire safety and WH&S procedures
- Ensuring quick access to first aid materials at all workshops and events

5. ADMINISTRATION

Assist in administrative procedures including but not restricted to:

- The facilitation of the enrolment process (ie. ensuring member registration forms are completed by all Core, Specialty and School Holiday Program participants
- The taking of class rolls
- The provision of information to parents and participants regarding classes and performances
- Arrival at all programs and workshops on time, at the specified call time

6. OTHER

Other tasks as directed in support of the Warehouse Circus Business Plan.